



child parent institute

building brighter futures for our children and families

3650 Standish Avenue, Santa Rosa, CA, 95407 | (707) 585-6108
www.calparents.org

Job Title: Art Therapist

Job Classification: Non-exempt employee

Reports to: School Clinical Supervisor

Hours: School-Year Full-Time, benefits eligible – 30-40 hours a week

Job summary: Art Therapists are responsible for providing individual and group services in a school setting. Under the school's Clinical Supervisor, Therapists coordinate case management activities in accordance with federal, state and local standards, guidelines, regulations and established policies and procedures of New Directions. Weekly art therapy supervision is provided by an ATR-BC.

Essential functions:

- Conducts initial assessment of new clients as requested. Develops client plans in timely manner. Follows program policies and procedures utilizing appropriate assessments and input from the clinical supervisor and treatment team.
- Reviews and updates treatment plans and attends Individualized Education Program meetings.
- Conducts crisis, family therapy, individual and group sessions within the scope of practice, as assigned and monitored by the Clinical Supervisor, pursuing approved treatment modality and best practices.
- Enters progress notes on a daily basis for all clients within caseload; ensures that progress notes are accurate and refer to problems identified on the treatment plan, address progress and gains as related to treatment goals. Documents incidents or unusual occurrences at the time that it happens.
- Makes referrals, coordinates and advocates for appropriate aftercare resources for clients within caseload.
- Completes discharge summaries for all clients within caseload in a timely manner as prescribed by policy and procedures.
- Milieu management (lunch, meditation, community gatherings, and transitions) and assistance planning and participating in field trips and other educational opportunities.
- Communicates collaboratively with the school faculty regarding ongoing progress and challenges of clients.
- Attends all scheduled staff meetings and completes timesheets accurately and on time.
- Acts as a mandated reporter in accordance with California law.

Knowledge/skills/experience:

- Demonstrated interest and knowledge of treatment of trauma, child abuse, and domestic violence.
- Demonstrated knowledge and understanding of child development, cultural influences, and family dynamics.

Our mission is to end child abuse and strengthen the health of children, parents and families.



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- Interpersonal skills: cooperates and collaborates effectively. Displays a professional demeanor. Promotes a cohesive, team-oriented environment. Works effectively with a wide range of personnel and clients in a diverse community.
 - Communications: expresses ideas clearly, concisely and effectively, both orally and in writing. Practices effective listening skills. Positively represents CPI & New Directions to clients, employees, and outside contacts.
 - Minimum of two (2) years' experience in the mental health field.
 - One (1) year experience as a mental health therapist while enrolled in a graduate program preferred.
 - Art therapy education and experience preferred.
 - Experience working with adolescents and their families.
 - Experience in a social service or non-profit mental health agency recommended.
 - Knowledge and understanding of professional legal and ethical obligations.
 - Knowledge and experience in working with diverse populations, utilizing culturally competent, strength-based strategies.
 - Ability to perform age appropriate psychosocial assessments, develop treatment plans, interprets findings and treatment goals to clients and families.
 - Maintain strict confidentiality guidelines regarding all clients, conversations and referrals.
 - Ability to use clinical supervision to enhance professional growth and examine clinical work.
 - Bilingual (Spanish/English) preferred.
 - CANS certified a plus.

License Requirements: This position is open to licensed clinicians (LMFT, LPCC, LCSW) and registered associates (AMFT or APCC). Associates are provided with group and individual supervision by a Clinical Supervisor as required by their licensing board.