



Memorandum of Understanding (MOU)

Between Child Parent Institute (CPI) and Cotati-Rohnert Park Unified School District (CRPUSD)

CPI and CRPUSD are long-term partners in serving some of the most vulnerable children and families in the community. This MOU serves to document the intent of CPI and CRPUSD is to document the work done together in opening and operating the John Reed Family Resource Center (JRFRC).

The JRFRC is established on the John Reed Campus in Portable Room 3. CPI is the lead of this effort. This project expands and enhances the existing CHW network in Sonoma County, specifically focused on the safety and well-being of families in A and B Sections of Rohnert Park.

In support of this effort,

CPI will:

1. Manage all operational and administrative processes of the Community Health Workers (CHW) who will be staffing the JRFRC.
2. Services within the JRFRC include needed parent education (both classes and in home visitation), health linkages as well as resource navigation.
3. Concrete Support will be available by providing basic needs such as diapers and gifts cards depending on availability.
4. Organize quarterly meetings with community partners in order to coordinate and collaborate services within the district.

CRPUSD will:

1. Provide the space without charge to house the FRC on the John Reed Elementary campus.
2. Work to ensure a sustainability plan is in place to continue the work of the CHWs and the FRC beyond August 2024.
3. Look to expand this model to other campuses within the CRPUSD.
4. School and district staff will attend quarterly meetings with community partners to hear about the services and needs being provided at the FRC as well as working on expanding the capacity of these services for the children and families being served.

Authorizing Official for CPI:  
Robin Bowen, Executive Director

Robin Bowen 5/12/2023  
Signature and Date

Authorizing Official for CRPUSD:  
John Bartolome, Chief Business Official

John Bartolome 5/14/23  
Signature and Date